

## **COLLECTION STATEMENT**

In this Collection Statement, a reference to “MicroSourcing Philippines, Inc (“MPI)”, “we”, “our” or “us” includes MicroSourcing Philippines Inc. and its current and future related bodies corporate and affiliates. “You” or “your” refer to the person or persons giving this consent.

### **Use of your personal information**

We collect personal information from you directly for the primary purpose of fulfilling our role as a service provider to you, and you agree that we may use your personal information for related purposes, including:

- communicating with you in relation to our products, services and events, and in response to your enquiries;
- managing your dealings with us as a MPI customer, **including the preparation and performance of the terms and conditions under any Master Services Agreement, Scope of Work or any other agreement or services offered and engagement.**
- to assist in identifying ways in which we can provide you with a better service, or enhance your experience of our website and our services;
- to promote the services of our partners;
- to comply with our legal and regulatory obligations and enforce our legal rights; and
- to fulfill any other purpose as expressly set out in our [Privacy Policy](#).

If you do not provide us with the personal information requested or the personal information provided is incorrect or incomplete, this could impact the level of service we are able to provide to you and our ability to supply you with products and services.

### **Disclosure to third parties and overseas recipients**

Subject to MPI taking reasonable steps to ensure the security of your personal information, you consent to us transferring or disclosing your personal information to our affiliates and to other trusted third parties expressly covered in our [Privacy Policy](#), including those entities based overseas.

### **Authority**

You acknowledge and represent that: (i) you have the capacity and authorization to accept this Collection Statement on behalf of both yourself and any legal entity you represent; (ii) you have provided accurate, complete and current information including an active email address that you have authority to provide; and (iii) you

authorize us to assume that any person using our website or services with your user name and/or password is either you or is authorized to act for you.

### **Privacy Notice**

We recognize that your privacy is important and confirm that the personal information you are providing to MPI will only be used as detailed in this Collection Statement and in accordance with our [Privacy Policy](#) available at [www.microsourcing.com](http://www.microsourcing.com)

Please refer to MPI's [Privacy Policy](#) for further details regarding how you may access, correct or update your personal information and how to lodge a complaint if you believe there has been a breach under Philippine Privacy principles.

If you have any queries, concerns or other questions regarding MPI's collection of your personal information, you may contact our Privacy Officer for help by calling +63 2 437 1000 local 4553 or emailing [dpo@microsourcing.com](mailto:dpo@microsourcing.com).